



# Public Records, Open Meetings Update 2022

Program dates start September 7. Register today!

7.5 CLE

# Public Records, Open Meetings Update 2022

*Co-produced with the Government Lawyers Division of the State Bar of Wisconsin*

## PROM Prowess

The *Public Records, Open Meetings Update 2022* is the perfect opportunity for lawyers to gain clarity on the rules of properly making or responding to information requests. Experienced attorneys will give you an overview of recent case law, as well as insight into election investigations, handling high-volume records requests, and the difference between state and federal public records laws. You'll cover the latest hot topics concerning the careful balance between transparency and privacy and discuss developments around open meetings.

## How you'll benefit:

- Get a primer on Wisconsin's open meetings laws and learn when meetings can be closed
- Uncover the specialized processes required for requesting records from law enforcement
- Understand the interplay between state and federal public records laws
- Receive a refresher for government lawyers on Robert's Rules of Order
- Learn about significant case law updates from the past year in less than one hour
- Confidently advise clients receiving and processing public records requests

## Who should attend:

- Government lawyers
- Municipal attorneys
- Administrative & local government lawyers
- Criminal law attorneys
- Civil rights lawyers
- Media lawyers
- General practitioners

Deftly navigate the world of public records and open meetings with practical pointers from the *Public Records, Open Meetings Update 2022*.

**Register today!**

## Faculty

### Program Chairs

**Peter Block** — Also presenting  
Milwaukee City Attorney's Office,  
Milwaukee

### Julie Wilson

Milwaukee City Attorney's Office,  
Milwaukee

### Presenters

#### Shunta Boston-Smith

Sun Prairie Police Department,  
Sun Prairie

#### Paul Ferguson

Wisconsin Department of Justice,  
Madison

#### Makda Fessahaye

University of Wisconsin Milwaukee,  
Milwaukee

#### Saveon Grenell

Buelow, Vetter, Buikema, Olson & Vliet,  
LLC, Waukesha

#### Thomas Kamenick

Wisconsin Transparency Project,  
Port Washington

#### Jill Kawala

Milwaukee Public Schools,  
Milwaukee

#### Al Kesner

Wauwatosa City Attorney's Office,  
Wauwatosa

#### Ashley Luthern

Milwaukee Journal Sentinel,  
Milwaukee

#### Jim Owczarski

Milwaukee City Clerk, Milwaukee

#### Sheila Thobani

Buelow, Vetter, Buikema, Olson & Vliet,  
LLC, Waukesha

#### Christa Westerberg

Pines Bach LLP, Waukesha

## Credits

This program will be submitted to the Wisconsin Board of Bar Examiners for up to **7.5 CLE credits**. It does not qualify for EPR credit.

## Registration

**Online:** [www.wisbar.org/seminars](http://www.wisbar.org/seminars)

**Phone:** (800) 728-7788

**Fax:** (608) 257-5502

**Mail:** State Bar PINNACLE Registrations  
P.O. Box 7158  
Madison, WI 53707-7158

### State Bar CLE/PINNACLE

#### Passbook Registrations:

Passbook Certificates must be received by the State Bar at least one business day prior to the event. For in-person seminars, walk-in registrations using Passbook Certificates are also welcome.

**Registration Cancellations:** Please visit [wisbar.org/cancellations](http://wisbar.org/cancellations) for information on PINNACLE registration cancellation policies.

**Course materials:** Course materials are provided to seminar registrants in PDF format and are downloadable from *myStateBar* on [wisbar.org](http://wisbar.org) up to two days prior to and 90 days after your seminar.

### COVID-19 Safety Information:

Attendees are asked to either be vaccinated or have a negative COVID-19 test administered within 48 hours of the event. Complete and current safety guidelines can be found at [wisbar.org/covidsafety](http://wisbar.org/covidsafety).

# Schedule

**8:00 AM Registration**

**8:30 AM Why Do We Have Public Record and Open Meeting Laws?**

- History of these laws
  - Government transparency
- Thomas Kamenick*

**8:45 AM The Basics of Public Record and Open Meeting Laws**

- Who do these laws apply to?
  - What constitutes a “record”
  - Individuals permitted to request a record
  - Posting requirements
- Thomas Kamenick*

**9:20 AM Processing Requests**

- Considerations regarding the location of the request
  - Responsibility to redact
  - Responses and timing
  - Other resources for assisting with the response process
- Paul Ferguson*

**10:00 AM Break**

**10:15 AM Specialized Knowledge and Processes**

- Develop different processes for different clients
  - Dealing with large requests
  - Issues with high volume offices
  - When can you charge fees?
- Peter J. Block (moderator), Makda Fessahaye, Saveon D. Grenell, Jill Kawala, Sheila Thobani*

**10:50 AM Law Enforcement Records**

- Example area where attorneys and records authorities develop those specialized processes and knowledge
- Peter Block (moderator), Shunta Boston-Smith, Al Kesner, Ashley Luthern*

**11:30 AM Recent Trends in Public Record/Open Meeting Issues**

- Elections and elections investigations
  - Suits by and against legislators
- Christa Westerberg*

**12:10 AM Lunch**

**1:10 PM Overview of Mandamus Litigation**

- Summons/Complaint vs. Petition
  - Attorney Fees
  - Potential Remedies
  - Timing of hearings
  - Oversight entities
- Christa Westerberg*

**1:30 PM Open Meeting Basics**

- Definition of a governmental body
  - Requirements for notice
  - Reasonable accessibility
  - Open vs. closed meetings
  - Voting, records, participation, recording and enforcement
- Paul Ferguson*

**2:30 PM Break**

**2:45 PM Robert’s Rules of Order**

*Jim Owczarski*

**3:45 PM Case Law Update**

- FOIA vs. Wisconsin Law
- Peter Block*

**4:25 PM Program Concludes**

*Following start time, schedule will vary slightly from above listed times.*

## Dates

## Location

### In-Person Seminar – Madison

Wednesday, September 7, 2022  
**State Bar Center**  
5302 Eastpark Blvd.  
Madison, WI  
(608) 257-3838

### Live Webcast

Wednesday, September 7, 2022

### Webcast Replay

Thursday, September 15, 2022  
Friday, September 23, 2022  
Tuesday, September 27, 2022  
Monday, October 3, 2022  
Thursday, October 13, 2022  
Wednesday, October 19, 2022  
Wednesday, October 26, 2022  
Friday, November 4, 2022

## Book Sale!

### The Wisconsin Public Records and Open Meetings Handbook

**SAVE 20%** on *The Wisconsin Public Records and Open Meetings Handbook*. \* Plus, all seminar attendees receive a free two-week trial of the Books UnBound® version. If you need to know the limits and requirements of Wisconsin's public records and open meetings laws, the *Handbook* is your trusted source.



Use discount code **CA3317** when you order online at wisbar.org/AK0199 or by calling (800) 728-7788.

**Print Book:** #AK0199; 382+ pp.; 6th ed. 2018-19 (Includes 2019-20 & 2020-21 supplements)

**Member:** ~~\$169~~ \$135.20 | **Nonmember:** ~~\$211.25~~ \$169

**Books UnBound Subscription:** # AE0199\_SUB

**Member:** ~~\$165~~ \$132 | **Nonmember:** ~~\$206.25~~ \$165

\* Discount applies to both print and digital Books UnBound editions of this title and cannot be applied to previous purchases. Offer valid as long as CLE credit is available for this program. For Books UnBound users, discount may be applied to purchase of individual Books UnBound title only and may not be used on purchase of full library.

## Additional Learning Opportunities

### Serving on Municipal Boards 2021

Learn how you can use your legal experience and knowledge to serve on a municipal governing board and give back to your community. Review the difference between policymaking and quasi-judicial boards, public records and open meetings requirements, and other considerations for serving as an elected or appointed municipal official. **1 LPM**

**CLE OnDemand Seminar:** #CA3243D; **Member:** \$89 | **Nonmember:** \$139

### Wisconsin Municipal Law Codebook: Cities, Towns, and Villages 2022

From municipal highways to public parks, this codebook covers dozens of topics and is updated annually to reflect the latest statutory changes. Make your work life easier by having this convenient compilation at your fingertips. (Updated annually)

**Print Book:** #AK0427E22; 890+ pp.; 2022; **Member:** \$75 | **Nonmember:** \$94

### Civil Litigation Forms Library

Find forms in a snap with our easy-to-use online forms library. The *Civil Litigation Forms Library* gives you access to 200+ documents. Each form is a high-quality template you can modify to fit your needs. All forms follow statutory specifications and ensure you include all required information.

**Online subscription:** #FSFB3000 | **Members only:** \$149/year (Discounts available on multi-user subscriptions.)

## Public Records, Open Meetings Update 2022

Priority Code: **S 4 1 0 8 B**

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<input type="checkbox"/> State Bar Member	<input type="checkbox"/> \$239	<input type="checkbox"/> \$269
<input type="checkbox"/> Nonmember	<input type="checkbox"/> \$319	<input type="checkbox"/> \$349
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### IN-PERSON SEMINAR:

Wednesday, Sept. 7, 2022 – Madison

### LIVE WEBCAST:

Wednesday, Sept. 7, 2022

### WEBCAST REPLAYS:

Thursday, Sept. 15, 2022

Friday, September 23, 2022

Tuesday, September 27, 2022

Monday, October 3, 2022

Thursday, October 13, 2022

Wednesday, October 19, 2022

Wednesday, October 26, 2022

Friday, November 4, 2022

Saturday, November 12, 2022

Wednesday, December 14, 2022

Thursday, January 5, 2023

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Nonlawyer Profession \_\_\_\_\_

Name \_\_\_\_\_

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**NOTICE:** By attending this State Bar event, you understand and agree that you may be photographed and/or electronically recorded during the event and you hereby grant to the State Bar the right to use and distribute your name and likeness for promotional or educational purposes without monetary compensation. The State Bar assumes no liability for such use.

**Mail to:** State Bar PINNACLE Registrations

P.O. Box 7158

Madison, WI 53707-7158

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